

NAAAA Constitution and By-Laws

Preamble

The present state of intercollegiate athletics in American universities and colleges places unusual demands on students who wish to participate. There is competition between academic and athletic interests for the student-athlete's time, energy, and attention. Our belief is that colleges and universities can and must provide the opportunities for participants to be successful students and fulfilled athletes.

Article 1. Name

This organization shall be known as the "National Association of Academic Advisors for Athletics."

Article 2. Purposes

The purposes of this organization shall be:

1. To cultivate and improve the opportunities for academic success for student-athletes in universities and colleges by providing informed, competent, and holistic advising;
2. To enhance communication between the academic and the athletic communities while serving as a liaison between those communities;
3. To continue to elevate the status of this profession.

Article 3. Membership

1. Professional members

Any person whose purpose is to assist student-athletes in the pursuit of their educational goals and who holds a position at an educational institution may become a member of this organization.

2. Affiliate members

Individuals with related interests may become affiliate

members without voting privileges.

3. All members agree to uphold and to further the stated purposes of the association.

4. An annual membership fee shall be prescribed by the bylaws.

5. Members will be delegated to a region by the President-Elect, first on a basis of conference affiliation, and second, by state.

#### Article 4. Officers

The officers shall be:

President	Assumed by President-Elect by confirmation of voting members at Annual Meeting	Term: one year
President-Elect	Elected at Annual Meeting	Term: one year
Past-President	Assumed by outgoing President	Term: one year
Secretary	Elected at Annual Meeting in even-numbered years	Term: two years
Treasurer	Elected at Annual Meeting in odd-numbered years	Term: two years
Editor of <u>National Advisor</u>	Appointed by Executive Board at Annual Meeting	Term: two years
Parliamentarian	Appointed by Executive Board at Annual Meeting	Term: two years
Reg. 1, Reg. 4 Region 5, Representatives	Appointed by President in odd-numbered years	Term: two years
Reg. 2 and 3 Representatives	Appointed by President in even-numbered years.	Term: two years

#### Article 5. Committees

There shall be an Executive Board comprised of President, President-Elect, Secretary, Treasurer, and Representatives, including the immediate Past-President, Parliamentarian, and Editor of National Advisor as ex-officio members; a Nominating Committee whose membership is prescribed in the Bylaws; and additional committees as deemed necessary by the Executive Board and allowed for in the Bylaws.

#### Article 6. Meetings

There shall be an Annual Meeting of the general membership at a time and place designated by the Executive Board. There shall be semi-annual meetings of the Executive Board. One shall take place approximately six months prior to the Annual Meeting at a location designated by the President. The other shall be held immediately preceding the Annual Meeting.

#### Article 7. Amendments

This Constitution may be amended by a two-thirds vote of professional members present at the Annual Meeting. However, no amendment shall be presented for consideration without one month's written notice.

## By-Laws

### Article 1. Duties of Officers

The President shall: preside at all meetings of the membership and of the Executive Board; perform all such duties as are incidental to the office and properly required of it; host the mid-year meeting of the Executive Board, and appoint the Regional Representatives as prescribed in the Constitution.

The President-Elect shall: exercise all functions of the office of President in the absence of the President; oversee the recruitment of new members and maintain an up-to-date list of the membership; serve as a member of the Executive Board & Nominating Committee; and succeed the President as prescribed in the Constitution.

The Secretary shall: keep written records of all meetings of the membership and of the Executive Board; serve as a member of the Executive Board; perform such duties as are incidental to that office and which are required of the office by the association; and conduct the correspondence of the association.

The Treasurer shall: manage the funds of the association; conduct its banking business; maintain a listing of all members in conjunction with the President-Elect; be responsible for providing information essential to an audit of all accounts on an annual basis; submit a written report to the membership at the Annual Meeting; and serve on the Executive Board.

The Editor of the National Advisor shall: be responsible for its publication at least twice each year; maintain a library of past issues; and serve on the Executive Board as an ex-officio member.

The Regional Representatives shall: serve as advisors to the President; act as liaisons between the Executive Board and the general membership of their respective regions; serve on the Nominating Committee; and serve on the Executive Board.

The Parliamentarian shall: see that all meetings are conducted in good order; and serve as an ex-officio member of the Executive Board.

The immediate Past-President shall: maintain an historical

account of the association; and serve as an ex-officio member on the Executive Board.

### Article 2. Committees

The Nominating Committee shall be comprised of the Regional Representatives and the President-Elect, with the latter serving as chairperson.

The Registration Committee for the Annual Meeting shall consist of the President-Elect, the Treasurer, and one Regional Representative appointed by the President.

The Hospitality Committee for the Annual Meeting shall consist of the President, the Secretary, one Regional Representation, and a fourth person appointed by the President from the general membership.

Other committees may be established by the Executive Board as deemed necessary.

### Article 3. Election of officers

The Nominating Committee shall prepare a slate of candidates which will be presented in writing to the membership at least 45 days prior to the Annual Meeting. No person may be nominated for office who has been an Association member for less than a year. No person may hold two elected offices simultaneously. Officers in elected positions may not succeed themselves. However, officers in appointed positions may do so. Officers may be removed from office for cause by unanimous vote of the other officers on the Executive Board.

The Executive Board shall make appointments to fill any unexpired terms until the next general election.

### Article 4. Term of membership

Annual memberships commence January 1. There will be no pro-rating of membership dues.