PLACES TO GO ON ELEMENTARY FIELD TRIPS

by

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B.S., Kansas State University, 1971

A MASTER'S REPORT

submitted in partial fulfillment of the

requirements for the degree

MASTER OF SCIENCE

Department of Education

KANSAS STATE UNIVERSITY
Manhattan, Kansas

1983

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INTRODUCTION

This booklet was designed to aid elementary teachers in selecting appropriate field trips for their classes. The cities included in this booklet are: Atchison, Kansas City, Kansas & Missouri, Leavenworth, St. Joseph, and Topeka. The greatest emphasis is on the Topeka area. When making arrangements for any of these field trips, it must be done at least two weeks in advance.

I want to share some guidelines for making the field trip a congenial, smooth-running event for everyone—children and adults.

1. It is important to collect the money and permission slips a few days before you go on your field trip.
2. A good rule of thumb to remember is the younger the child, the shorter the trip. Most children will get too tired and bored on an excursion that is too long to learn or enjoy anything.
3. You should try to include at least one adult for every 10 children, plus the teacher.
4. One essential for field trips is the trip bag, an insurance policy against boredom and too much cutting up. Each bag is filled with things the kids can read, look at, manipulate and eat while in transit. I've found it best not to distribute them until about 20 minutes of travel time have gone by. The following are some suggested items for your trip bag: books, fun types of worksheets, crayons, pencils, small notebooks, pipe cleaners, yarn, cards, and something to munch on. The contents of these bags can, of course, vary, depending on the number of children using each one, the length of the drive and the children's ages. On a bus I provide a bag for each seat.
5. To avoid an accumulation of litter on the trip, five minutes or so before your arrival announce that all the materials are to be placed in the bags and left on the seats. The children will do a great job, and the bus will be orderly.

One final note, remember to make your field trip fun as well as educational. The children will remember this field trip long after they have forgotten what was in some of their text books.
ATCHISON DAILY GLOBE

Name of Business - Atchison Daily Globe
Address - 1015 Main St. - Atchison, Kansas
Phone - 367-0583
Grade Levels - All
Group Size - Any
Time for Tour - 20 min.
Days & Hours - Mon. - Fri. from 10:00 a.m. - 4:00 p.m.
Cost - None
Comments - There must be one sponsor for each 10 children.

KARE RADIO STATION

Name of Business - KARE Radio Station
Address - 5th & Kansas Ave. - Atchison, Kansas
Phone - 367-1470
Grade Levels - All
Group Size - 15
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 8:00 a.m. - 3:00 p.m.
Cost - None
Comments - None
MUCHNIC GALLERY
ATCHISON COUNTY MUSEUM
CRAY HISTORICAL HOME MUSEUM

Name of Business - Muchnic Gallery
Atchison County Museum
Cray Historical Home Museum

Address
- N. 4th St. - Atchison, Kansas
- 1440 N. 6th St. - Atchison, Kansas
- 805 N. 5th St. - Atchison, Kansas

Phone
- 367-0387
- 367-9831
- 367-3046

Grade Levels
- All

Group Size
- 25

Time for Tour
- 2½ Hours to see all three

Days & Hours
- Any

Cost
- None

Comments
- None
ROCKWELL INT.

Name of Business - Rockwell Int.
Address - 4th and Park - Atchison, Kansas
Phone - 367-2121
Grade Levels - High School
Group Size - 1½ Hours
Days & Hours - Weekdays from 1-3 p.m.
Cost - None
Comments - Tours arranged on written request only.

LINCOLN GRAIN INC.

Name of Business - Lincoln Grain Inc.
Address - 59 Highway - Box 436 - Atchison, Kan.
Phone - 367-1621
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 3:00 p.m.
Cost - None
Comments - They presently have a lot of construction in progress so they can not allow tours. However, sometime after Jan. 1984 they should be able to start again.
U.S. POSTAL SERVICE

Name of Business - Atchison Post Office
Address - 623 Kansas Ave. - Atchison, Kansas
Phone - 367-6303
Grade Levels - All
Group Size - 30
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 9:00-11:30 a.m. and 1:00-4:00 p.m.
Cost - None
Comments - None

SOUTHWESTERN BELL TELEPHONE CO.

Name of Business - Southwestern Bell Telephone Co.
Address - 710 Santa Fe. - Atchison, Kansas
Phone - 682-9940
Grade Levels - All
Group Size - 20
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 1-4 p.m.
Cost - None
Comments - Do not call the Atchison office but call the number that is listed above.
ATCHISON FIRE DEPARTMENT

Name of Business - Atchison Fire Department
Address - 218 N. 6th St. - Atchison, Kansas
Phone - 367-4329
Grade Levels - All
Group Size - 25
Time for Tour - 1 Hour
Days & Hours - Weekdays from 8:00a.m. - 5:00p.m.
Cost - None
Comments - None

ATCHISON POLICE DEPARTMENT

Name of Business - Atchison Police Department
Address - 515 Kansas Ave. - Atchison, Kansas
Phone - 367-4323
Grade Levels - All
Group Size - Any
Time for Tour - 45 min.
Days and Hours - Weekdays from 8:00a.m. - 5:00p.m.
Cost - None
Comments - None
ATCHISON HOSPITAL

Name of Business - Atchison Hospital
Address - 1301 North 2nd. - Atchison, Kansas
Phone - 367-2131
Grade Levels - All
Group Size - Prefer 15, but have taken larger groups
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. at 1:00 p.m.
Cost - None
Comments - None

VALLEY STATE BANK

Name of Business - Valley State Bank
Address - 8th & Commercial St. - Atchison, Kansas
Phone - 367-1130
Grade Levels - 4th Grade & Up
Group Size - 20
Time for Tour - 45 min.
Days & Hours - Tuesday, Wednesday & Thursday From 9:00 a.m. - 3:30 p.m.
Cost - None
Comments - None
CITY NATIONAL BANK

Name of Business - City National Bank
Address - 626 Commercial St. - Atchison, Kansas
Phone - 367-3412
Grade Levels - All
Group Size - 40
Time for Tour - 45 min.
Days & Hours - Mon. - Fri. 9:00a.m. - 2:00p.m.
Cost - None
Comments - None

EXCHANGE NATIONAL BANK

Name of Business - Exchange National Bank
Address - 600 Commercial St. - Atchison, Kansas
Phone - 367-6000
Grade Levels - All
Group Size - 20
Time for Tour - 1 Hour
Days & Hours - Tuesday, Wednesday, & Thursday 9:00a.m. - 5:00p.m.
Cost - None
Comments - None
INTERNATIONAL FOREST OF FRIENDSHIP

Name of Business - International Forest of Friendship
Address - Warnock Lake - Atchison, Kansas
Phone - None
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Flexible
Cost - None
Comments - This is an excellent place for a nature walk.
AGRICULTURAL HALL OF FAME
&
MUSEUM OF FARMERS

Name of Business - Agricultural Hall of Fame & Museum of Farmers

Address - 15 miles West of Kansas City, Kan. on Interstate 70 at Bonner Springs, Kansas

Phone - 721-1075

Grade Levels - All

Group Size - Any

Time for Tour - 2½ Hours

Days & Hours - Flexible

Cost - $1.00

Comments - There must be one adult for every 10 children. The adults will be admitted free of charge along with the bus driver per bus load of children.
HARRY S. TRUMAN LIBRARY & MUSEUM

Name of Business - Harry S. Truman Library & Museum
Address - 24 Highway & Delaware, Independence, Missouri
Phone - 816-833-1400
Grade Levels - Guided tours 4th Grade & Up
Unsupervised tours any age
Group Size - 90
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 5:00 p.m.
Cost - Students in organized groups are free.
Comments - There must be one adult for every 15 children. The adults will be admitted free of charge. They offer a 10 min. narrated slide program for groups. They also have a 30 min. slide program "Harry S. Truman: The Man Who Walked With Giants" by David Melton. This can be arranged to be shown along with the guided or non-guided tour. They are not opened on Thanksgiving, Christmas, or New Year's Day.
NELSON-ATKINS MUSEUM OF ARTS

Name of Business - Nelson-Atkins Museum of Art
Address - 4525 Oat St. - Kansas City, Missouri
Phone - 816-561-4000 (ext 237 or 238)
Grade Levels - 1st Grade & Up
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Tuesday - Saturday from 10:00 a.m. - 5:00 p.m. & Sunday 1:00 - 5:00 p.m.
Cost - Free for school groups
Comments - None
JOHNSON CO. HISTORICAL MUSEUM

Name of Business - Johnson Co. Historical Museum
Address - 6305 Lackman Rd. - Shawnee, Kansas
Phone - 631-6709
Grade Levels - All
Group Size - 35
Time for Tour - 1 Hour
Days & Hours - Tuesday - Friday from 1:00 - 5:00 p.m.
Cost - None
Comments - They would like to have one adult for every 10 children.

WYANDOTTE COUNTY MUSEUM

Name of Business - Wyandotte County Museum
Address - 631 North 126th St. Bonner Springs, Kansas
Phone - 721-1078
Grade Levels - K through 5th Grade
Group Size - 25
Time for Tour - 45 min.
Days & Hours - Tuesday - Friday from 10:00 a.m. - 5:00 p.m.
Cost - None
Comments - None
WORNALL HOUSE MUSEUM

Name of Business - Wornall House Museum
Address - 146 W. 61 Terr. - Kansas City, Mo.
Phone - 816-444-1858
Grade Levels - All
Group Size - 45
Time for Tour - 1 Hour
Days & Hours - Tuesday - Saturday from 10:00 a.m. - 4:00 p.m. & Sunday from 1:00 - 4:00 a.m.
Cost - 50¢
Comments - They do fireplace cooking demonstrations on Wed. from Oct. - May, at 10:00 & 1:00. Also they have pre-tour educational trunks for use in the classroom to help prepare kids for the tour. This is free of charge with a scheduled tour.

GRINTER HOUSE MUSEUM

Name of Business - Grinter House Museum
Address - 1420 S. 78th St. - Kansas City, Kan.
Phone - 299-0373
Grade Levels - All
Group Size - 75
Time for Tour - 1 Hour
Days & Hours - Tuesday - Saturday from 10:00 a.m. - 5:00 p.m. & Sunday from 1:00 - 5:00 a.m.
Cost - None
Comments - None
KANSAS CITY MUSEUM

Name of Business - Kansas City Museum  
Address - 3218 Gladstone Blvd. Kansas City, Mo  
Phone - 816-483-8300  
Grade Levels - All  
Group Size - Any  
Time for Tour - 1½ Hours  
Days & Hours - Tuesday - Saturday from 9:30 a.m. - 4:30 p.m. & Sunday from 12:00-4:30 p.m.  
Cost - $1.00 for children & $2.00 for adults  
Comments - None

BLACK ARCHIVES OF MID-AMERICA INC.

Name of Business - Black Archives of Mid-America Inc.  
Address - 2033 Vine St. - Kansas City, Mo.  
Phone - 816-483-1300  
Grade Levels - All  
Group Size - 20  
Time for Tour - 40 min.  
Days & Hours - Mon. - Fri, from 9:00 a.m. - 3:30 p.m.  
Cost - 50¢  
Comments - None
TWA OVERHAUL BASE

Name of Business - TWA Overhaul Base
Address - Interstate 29 & Northwest 112th St.
          Kansas City, Missouri
Phone     - 816-891-4940
Grade Levels - All
Group Size  - Any
Time for Tour - 2 Hours
Days & Hours - Mon. - Fri. from 9:00 a.m. - 4:00 p.m.
Cost       - None
Comments   - The use of cameras is restricted.
            There must be 1 adult for every 10 children.

KANSAS CITY INTERNATIONAL AIRPORT

Name of Business - Kansas City International Airport (KCI)
          (Trans World Airlines)
Address     - Interstate 29 - Kansas City, Mo.
Phone       - 816-891-7500
Grade Levels - All
Group Size   - Any
Time for Tour - 1 Hour
Days & Hours - Flexible
Cost         - None
Comments     - If there is an airplane available, they
               let the children get on and look around.
KANSAS CITY ROYALS

Name of Business - Kansas City Royals Baseball Club
Address - I-70 & Blue Ridge Cut Off - Kansas City, Missouri
Phone - 816-921-2200
Grade Levels - All
Group Size - Any
Time for Tour - 1½ Hours
Days & Hours - Monday through Friday
   9:30 a.m.
   11:00 a.m. There will be no tour
   1:00 p.m. at 2:30 on days when
   2:30 p.m. there is a game.
Cost - Students - $ .50
       Adults - $1.00
       One adult allowed free per 10 children.
Comments - Included on Tour:
             Perspective of entire stadium from
             press area, visitor's clubhouse
             (when team is out of town), dugouts,
             playing field and a panoramic view of
             the scoreboard and water spectacular.
KANSAS CITY CHIEFS

Name of Business - Kansas City Chiefs (Arrowhead Stadium)
Address - I-70 & Blue Ridge Cut Off - Kansas City, Missouri
Phone - 816-924-9300
Grade Levels - All
Group Size - Any
Time for Tour - 1½ Hours
Days & Hours - Mon. - Fri. from 9:00 a.m. - 4:00 p.m.
Cost - Students - $ .50
       Adults - $1.00
       One adult allowed free per 10 children.
Comments - Included on Tour:
             Perspective of entire stadium from press area, visitor's clubhouse,
             playing field, and a panoramic view of the scoreboard.
KALEIDOSCOPE

Name of Business - Hallmark - Kaleidoscope
Address - 25th & McGee - Kansas City, Mo.
Phone - 816-274-8310
Grade Levels - 4 & 5 year olds & 5-12 year olds
Group Size - 75
Time for Tour - 90 min.
Days & Hours - Monday - Saturday from 9-12 a.m. & 1:00 - 4:30 p.m.
Cost - Free of charge for non-profit groups & school groups; public sessions charge 50¢ a child.
Comments - This is really a fantastic place to go. The children will be talking about it for a long time afterwards.
WORLDS OF FUN

Name of Business - Worlds of Fun
Address - 4545 Worlds of Fun Ave. Kansas City, Missouri
Phone - 816-459-9222
Grade Levels - All
Group Size - Any
Time for Tour - Flexible
Days & Hours - Flexible
Cost - $8.95 (This changes quite often)
Comments - Each year they have a Worlds of Fun Week for school groups. This year it is May 25-27, 1983. They have special prices at this time.

RIVERBOAT RIDE

Name of Business - Riverboat Ride
Address - One Grand Ave. - Kansas City, Mo.
Phone - 816-842-0027
Grade Levels - All
Group Size - 100 minimum or $200.00 They can put you with another school if you don't have enough.
Time for Tour - 1 ½ Hours
Days & Hours - April through May & Sept. through Oct. Mon. - Fri.
10:00 a.m.
11:30 a.m.
1:00 p.m.
Cost - $2.00
Comments - None
SWOPE PARK

Name of Business - Kansas City Zoological Gardens
Address - Swope Park Drive - Kansas City, Mo.
Phone - 816-333-7405
Grade Levels - All
Group Size - Any - 10 children per 1 adult
Time for Tour - As long as you want.
Days & Hours - 7 Days/week; 9:00 a.m. - 5:00 p.m.
Cost - Admission is free if tour has been scheduled.
Comments - Schools may contact the zoo 2 weeks in advance to gain free admission into the zoo. Also available is guided tours conducted by their volunteer zoo docents.
KCLO - RADIO STATION

Name of Business - KCLO - AM Radio Station
Address - 335 Muncie Rd. - Leavenworth, Kansas
Phone - 727-1410
Grade Levels - All
Group Size - 25
Time for Tour - 1 Hour
Days & Hours - Saturdays are best but they will give tours early afternoon on weekdays.
Cost - None
Comments - None
LEAVENWORTH COUNTY HISTORICAL SOCIETY

Name of Business - Leavenworth County Historical Society
Address - 334 5th Avenue - Leavenworth, Kansas
Phone - 682-7759
Grade Levels - All
Group Size - 40
Time for Tour - 1½ Hours
Days & Hours - Mon. - Fri. from 1:00-3:00 p.m.
Cost - There is no cost to the children when they come in as a group.
Comments - None

FULLER GALLERY OF FINE ART

Name of Business - Fuller Gallery of Fine Art
Address - 205 Delaware St. - Leavenworth, Kansas
Phone - 651-7940
Grade Levels - 6th Grade & Up
Group Size - 20
Time for Tour - 1½ Hours
Days & Hours - Mon. - Fri. from 10:00 a.m. - 5:00p.m.
Cost - None
Comments - This will also include painting demonstrations.
FT LEAVENWORTH

Name of Business - Ft. Leavenworth Army Base
Address - Public Affairs Office, Ft. Leavenworth, Kansas
Phone - 684-4051
Grade Levels - All
Group Size - 60
Time for Tour - Varies - depends on age of group, etc.
   1 hr - 3 hrs
Days & Hours - Mon. - Fri. from 10:00 a.m. - 4:00 p.m.
Cost - None
Comments - They have guided historical tours of the post, museum tours, storyhour and other tours tailored to the elementary school children.

SHERMAN ARMY AIRFIELD

Name of Business - Sherman Army Airfield
Address - Ft Leavenworth, Kansas
Phone - 684-4893
Grade Levels - All
Group Size - 15
Time for Tour - 30 min.
Days & Hours - Weekdays from 9:00 a.m. - 4:00 p.m.
Cost - None
Comments - None
HALLMARK CARDS INC.

Name of Business - Hallmark Cards Inc.
Address - 450 Eisenhower Road
Phone - 727-6922
Grade Levels - 4th Grade & Up
Group Size - 40
Time for Tour - 45 min.
Days & Hours - Mon. - Fri. from 10:00 a.m. - 1:00 p.m.
Cost - None
Comments - If they have as many as 40 children they would like to have several adults in the group. No camera are allowed in the plant. There is one flight of steps to climb.

FOSTER CABINET SHOP

Name of Business - Foster Cabinet Shop
Address - 823 Miami St, Leavenworth, Kansas
Phone - 682-2063
Grade Levels - 5th Grade & Up
Group Size - 12
Time for Tour - 30 min.
Days & Hours - Middle of the week from 1:00 - 2:30 a.m.
Cost - None
Comments - Since their shop is running large power equipment they cannot accept smaller children.
MEAER DAIRY INC.

Name of Business - Meyer Dairy Inc.
Address - 148 Parallel - Basehor, Kansas
Phone - 724-1900
Grade Levels - All
Group Size - 25
Time for Tour - 45 min.
Days & Hours - Tuesday, Wednesday, & Thursday
                From 10:00 - 10:45 a.m.
Cost - None
Comments - They furnish hats which are required. Ice cream bars will be given after the tour.

SOUTHWESTERN BELL TELEPHONE CO.

Name of Business - Southwestern Bell Telephone Co.
Address - 615 Shawnee - Leavenworth, Kansas
Phone - 574-5547
Grade Levels - Flexible
Group Size - Flexible
Time for Tour - 30 min.
Days & Hours - Flexible
Cost - None
Comments - None
LEAVENWORTH CITY FIRE DEPT.

Name of Business - Leavenworth City Fire Dept.
Address - 5th & Seneca Street - Leavenworth, Kan.
Phone - 682-3346
Grade Levels - All
Group Size - 30
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 3:00 p.m.
Cost - None
Comments - None

LEAVENWORTH POSTAL SERVICE

Name of Business - Leavenworth Postal Service
Address - 100 N. Fourth St. - Leavenworth, Kansas
Phone - 682-0914
Grade Levels - All
Group Size - 30
Time for Tour - 20 min.
Days & Hours - Mon. - Thur. from 9:30 a.m. - 4:30 p.m.
Cost - None
Comments - None
FIRST NATIONAL BANK

Name of Business - First National Bank & Trust Co.
Address - 7th & Delaware - Leavenworth, Kansas
Phone - 682-2265
Grade Levels - All
Group Size - 40
Time for Tour - 30 min.
Days & Hours - Tue. - Thur. Afternoons
Cost - None
Comments - None

LEAVEWORTH NATIONAL BANK

Name of Business - Leavenworth National Bank
Address - 4th & Delaware - Leavenworth, Kansas
Phone - 682-0001
Grade Levels - All
Group Size - 30
Time for Tour - 30 min.
Days & Hours - Tues. - Thur. from 8:30 a.m. - 3:00 p.m.
Cost - None
Comments - None
KIDDIELAND

Name of Business - Kiddieland
Address - Lawrence & Spruce - Leavenworth, Kan.
Phone - 682-4351
Grade Levels - K-3rd Grade
Group Size - Any
Time for Tour - As long as you want
Days & Hours - Mon. - Fri. from 10:00 a.m. - 4:00 p.m.
Cost - $2.40 for 6 rides
Comments - Refreshments Available

McDONALD'S RESTAURANT

Name of Business - McDonald's Restaurant
Address - 3120 S. Fourth St. - Leavenworth, Kan.
Phone - 651-5577
Grade Levels - Pre-School to 8th Grade
Group Size - 40
Time for Tour - Depends on age - ½ hr. to 1 Hour
Days & Hours - Before 11 a.m. & After 1 p.m.
Cost - None
Comments - They usually give courtesy cup of soft drinks and premiums.
CITY of LEAVENWORTH KANSAS

Note: The numbered avenues become numbered streets as they proceed north across Spruce Street. Example: 5th Avenue becomes 7th Street north of Spruce.
ST. JOSEPH NEWS-PRESS/GAZETTE

Name of Business - St. Joseph News-Press/Gazette
Address - 9th & Edmond St. - St. Joseph, Mo.
Phone - 800-821-5055
Grade Levels - 3rd Grade & Up
Group Size - 30
Time for Tour - 1 Hour 15 min.
Days & Hours - Monday, Tuesday, Wednesday, or Thursday from 12 p.m. - 1 p.m.
Cost - None
Comments - None

KQTV TELEVISION STATION

Name of Business - KQTV Television Station
Address - 40th & Farron St. - St. Joseph, Mo.
Phone - 816-364-2222
Grade Levels - 1st Grade & Up (Prefer about 4th grade and up)
Group Size - 25
Time for Tour - 45 min.
Days & Hours - Tue. - Fri. from 9:00 a.m. - Noon and 1:30 a.m. - 4:00 a.m.
Cost - None
Comments - None
KGNM RADIO STATION

Name of Business - KGNM Radio Station
Address - 2414 S. Leonard Rd. - St. Joseph, Mo.
Phone - 816-233-2577
Grade Levels - All
Group Size - 20
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 9:00a.m. - 2:00p.m.
Cost - None
Comments - None

KFEQ RADIO STATION

Name of Business - KFEQ Radio Station
Address - 4305 Frederick Ave. - St. Joseph, Mo.
Phone - 816-233-8881
Grade Levels - All
Group Size - 35
Time for Tour - 20 min.
Days & Hours - Mon. - Fri. from 8:30a.m. - 4:30p.m.
Cost - None
Comments - None
ST. JOSEPH MUSEUM

Name of Business - St. Joseph Museum
Address - 11th & Charles St. - St. Joseph, Mo.
Phone - 816-232-8471
Grade Levels - All
Group Size - U; to 200
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 5:00 p.m.
Cost - Free to organized groups
Comments - None

PONY EXPRESS MUSEUM

Name of Business - Pony Express Museum
Address - 914 Penn St. - St. Joseph, Mo.
Phone - 816-279-5059
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 5:00 p.m.
Cost - None
Comments - None
PATEE HOUSE MUSEUM
&
JESSE JAMES HOME MUSEUM

Name of Business - Patee House Museum & Jesse James Home Museum
Address - 12th & Penn St. - St. Joseph, Mo.
Phone - 816-232-8206
Grade Levels - All
Group Size - 25
Time for Tour - Patee House - 1 Hour
Jesse James Home - 20 min.
Days & Hours - Wed. - Fri. from 9:00 a.m. - Noon through April & May - Tours at other times by special arrangement
Cost - Patee House Museum operates on donations.
Jesse James - 50¢ for Children & $1.00 for adults.
Comments - None
MEAD PRODUCTS

Name of Business - Mead Products
Address - 11th & Mitchell - St. Joseph, Mo.
Phone - 816-279-1601
Grade Levels - 7th Grade & Up
Group Size - 25
Time for Tour - 1½ Hours
Days & Hours - Flexible
Cost - None
Comments - None
### ST. JOSEPH POLICE DEPARTMENT

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>St. Joseph Police Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>710 South Ninth St. - St. Joseph, Mo.</td>
</tr>
<tr>
<td>Phone</td>
<td>271-4701</td>
</tr>
<tr>
<td>Grade Levels</td>
<td>All</td>
</tr>
<tr>
<td>Group Size</td>
<td>40</td>
</tr>
<tr>
<td>Time for Tour</td>
<td>1 Hour</td>
</tr>
<tr>
<td>Days &amp; Hours</td>
<td>Mon. - Fri. from 8:00a.m. - 4:00p.m.</td>
</tr>
<tr>
<td>Cost</td>
<td>None</td>
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<tr>
<td>Comments</td>
<td>None</td>
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</tbody>
</table>

### ST. JOSEPH FIRE DEPARTMENT

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>St. Joseph Fire Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>401 South 7th St. - St. Joseph, Mo.</td>
</tr>
<tr>
<td>Phone</td>
<td>816-271-4603</td>
</tr>
<tr>
<td>Grade Levels</td>
<td>All</td>
</tr>
<tr>
<td>Group Size</td>
<td>Any</td>
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<tr>
<td>Time for Tour</td>
<td>30 min.</td>
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<tr>
<td>Days &amp; Hours</td>
<td>Mon. - Fri. from 9:00a.m. - 4:00p.m.</td>
</tr>
<tr>
<td>Cost</td>
<td>None</td>
</tr>
<tr>
<td>Comments</td>
<td>None</td>
</tr>
<tr>
<td>Name of Business</td>
<td>U.S. Postal Service</td>
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</tr>
<tr>
<td>Address</td>
<td>8th &amp; Edmond St. - St. Joseph, Mo.</td>
</tr>
<tr>
<td>Phone</td>
<td>816-364-3231</td>
</tr>
<tr>
<td>Grade Levels</td>
<td>K-8th Grade</td>
</tr>
<tr>
<td>Group Size</td>
<td>25</td>
</tr>
<tr>
<td>Time for Tour</td>
<td>30 min.</td>
</tr>
<tr>
<td>Days &amp; Hours</td>
<td>Tuesday, &amp; Thursday from 9:30-11:00 a.m.</td>
</tr>
<tr>
<td>Cost</td>
<td>None</td>
</tr>
<tr>
<td>Comments</td>
<td>None</td>
</tr>
</tbody>
</table>
BELT AMERICAN BANK

Name of Business - Belt American Bank
Address - 800 N. Belt - St. Joseph, Mo.
Phone - 816-233-9551
Grade Levels - All
Group Size - 30
Time for Tour - 30 min.
Days & Hours - Tuesday, Wednesday, & Thursday from 9:00 a.m. - 3:00 p.m.
Cost - None
Comments - None

FIRST NATIONAL BANK

Name of Business - First National Bank
Address - 4th & Felix St. - St. Joseph, Mo.
Phone - 816-279-2721
Grade Levels - 1st Grade & Up
Group Size - The smaller the better, no larger than 20, however they have done larger groups by dividing them.
Time for Tour - 30 min.
Days & Hours - Tuesday, Wednesday, & Thursday from 9:00 a.m. - 3:00 p.m. (Preferrably during the middle of the month.)
Cost - None
Comments - None
BECOME A MEMBER – ONE MEMBERSHIP SUPPORTS BOTH THE ST. JOSEPH MUSEUM AND THE PONY EXPRESS MUSEUM

YOUR MEMBERSHIP BENEFITS INCLUDE:
FREE ADMISSION .................. BOTH MUSEUMS
FREE ADMISSION ............... SPECIAL MUSEUM EVENTS
20% DISCOUNT .................. GIFT AND BOOK SHOPS
"HAPPENINGS" ............... NEWSLETTER OF BOTH MUSEUMS
"EXPLORER" ............... NATURAL HISTORY MAGAZINE
FREE ADMISSION ............... "EXPLORER MUSEUMS"

PONY EXPRESS MUSEUM
814 Penn Street
St. Joseph, Mo. 64503
Summer, April, September
Mon-Sat. 9-5, Sun. & Holidays 2-5
Winter, October-March
Open to Groups by Request

ST. JOSEPH MUSEUM
11th & Charles Streets
St. Joseph, Mo. 64501
Summer, April, September
Mon-Sat. 9-5, Sun. & Holidays 2-5
Winter, October-March
Two Sat. 1-5, Sun. & Holidays 2-5

Phone: 816/232-8471

Fully Accredited by the American Association of Museums
5 minutes from I-29
Take U. S. 36 west to
10th St. exit, then
6 blocks north, 2 east.

Hours
10 a.m. to 5 p.m. Daily
1 p.m. to 5 p.m. Sundays
Spring and Autumn
Weekends Only
Memorial Day—Labor Day
1 p.m. to 5 p.m.

Pony Express Historical Association
(Non-Profit and Tax-exempt)
12th & Penn Streets
P. O. Box 1022
St. Joseph, Mo. 64502
(816) 233-8208

GUIDED TOURS
GROUP L.A.
TOPEKA CAPITAL JOURNAL

Name of Business - Stauffer Communications, Inc.
Address - 616 Jefferson St. - Topeka, Kansas
Phone - 295-1176
Grade Levels - 4th Grade & Up
Group Size - 60
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:30 a.m. - 2:30 p.m.
Cost - None
Comments - They would like to have 1 adult per 10 children.

KTOP - V100 RADIO STATION

Name of Business - KTOP - V100 Radio Station AM - FM
Address - 715 Harrison St. - Topeka, Kansas
Phone - 234-3444
Grade Levels - All
Group Size - 10
Time for Tour - 20 min.
Days & Hours - Mon. - Fri. from 10:30 a.m. - 3:00 p.m.
Cost - None
Comments - None
WIBW TV-RADIO-FM

Name of Business - WIBW TV - Radio-FM Station
Address - 5600 W. 6th St. - Topeka, Kansas
Phone - 272-3456 ext. 154
Grade Levels - All
Group Size - Any
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 9:00 a.m. - 5:00 p.m.
Cost - None
Comments - None

WREN BROADCASTING CO.

Name of Business - WREN Broadcasting Co., Inc.
Address - 1001 Fillmore St. - Topeka, Kansas
Phone - 232-0505
Grade Levels - All
Group Size - 12
Time for Tour - 20 min.
Days & Hours - Tuesday - Thursday from 9:00 a.m. - 4:00 p.m.
Cost - None
Comments - None
KTWU-TV

Name of Business - KTWU-TV (Station 11)
Address - 301 North Wanamaker Road - Topeka, Kan.
Phone - 272-8181
Grade Levels - 4th Grade & Up
Group Size - 20 or less
Time for Tour - 30-40 min.
Days & Hours - Mon. - Fri. from 10:00 - 3:00 p.m.
Cost - None
Comments - None

KSNT-TV

Name of Business - KSNT-TV (Station 27)
Address - 6835 N.W. Hwy 24 - Topeka, Kansas
Phone - 582-4000
Grade Levels - All
Group Size - Depends on the age level
Time for Tour - 30 min.
Days & Hours - Afternoons from 1:30 - 4:30 p.m.
Cost - None
Comments - None
STATE CAPITOL BUILDING

Name of Business - State Capitol Building
Address       - Topeka, Kansas
Phone         - 296-3966
Grade Levels  - All
Group Size    - Any
Time for Tour - 45 min.
Days & Hours  - Mon. - Fri. from 8:00-4:00
Cost          - None
Comments      - None

KANSAS MUSEUM OF HISTORY

Name of Business - Kansas Museum of History
Address       - 6425 S.W. 6th St. - Topeka, Kansas
Phone         - None at the present time
Grade Levels  - Any
Group Size    - Any
Time for Tour - 1½ Hours
Days and Hours - Mon. - Fri. from 9:00-5:00
Cost          - None
Comments      - They have just closed their present facilities, and will reopen in the spring of 1985. Their guides are volunteers, so their Education Division requires three weeks advance notice of tours.
GOVERNOR'S RESIDENCE

Name of Business - Cedar Crest - Governor's Residence
Address - Cedar Crest Rd. - Topeka, Kansas
Phone - 296-3636
Grade Levels - All
Group Size - 35
Time for Tour - 30 min.
Days & Hours - Fridays from 1:00 - 5:00 p.m.
Cost - None
Comments - None

WARD-MEADE HOME & BOTANICAL GARDENS

Name of Business - Ward-Meade Home & Botanical Gardens
Address - 124 N. Fillmore Street - Topeka, Kansas
Phone - 235-0806
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Tuesday - Friday from 9:00 a.m. - 4:00
Cost - None
Comments - None
FALLEYS BAKERY

Name of Business - Palleys Bakery
Address - 122 E. 31st St. - Topeka, Kansas
Phone - 266-3231
Grade Levels - Any
Group Size - 25 or Under
Time for Tour - 45 min.
Days & Hours - Tues., Wed., or Thur.
Cost - None
Comments - Would like groups to be well supervised.

ALEXANDER BROS. BAKING CO.

Name of Business - Alexander Bros. Baking Co.
Address - 107 W. 10th St. - Topeka, Kansas
Phone - 232-7218
Grade Levels - 1st Grade & Up
Group Size - 25
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 9:00 - 3:00 p.m.
Cost - None
Comments - None
MID-AMERICAN AVIATION

Name of Business - M.T.A.A. Safety Department
Address - Box 19053 Forbes Field - Topeka, Kan.
Phone - 862-9250
Grade Levels - Any
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:00a.m. - 4:00p.m.
Cost - None
Comments - None

COORS LAPEKA, INC.

Name of Business - Coors
Address - 4435 N.W. Hwy 24 - Topeka, Kansas
Phone - 234-8611
Grade Levels - All
Group Size - 40
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. 9:00a.m. - 4:00p.m.
Cost - None
Comments - They have the only glass bottling processing center in the state.
PEPSI COLA BOTTLING CO.

Name of Business - Pepsi Cola Bottling Co., Inc.
Address - 2625 North Central - Topeka, Kansas
Phone - 232-9389
Grade Levels - No restrictions - However, smaller children require close supervision.
Group Size - 15-20 - Larger if you have time.
Time for Tour - 1 Hour
Days & Hours - Mon. - Thur. from 9:00 a.m. - 1:00 p.m.
Cost - None
Comments - None

GUYS FOODS INC.

Name of Business - Guys Foods Inc.
Address - 1100 W. Garden
Phone - 354-7196
Grade Levels - Any
Group Size - 20
Time for Tour - 30 min.
Days & Hours - Mon. - Fri from 9:00-11:00 a.m. (Omit Wednesday)
Cost - None
Comments - This is a warehouse only, they don't make chips here.
CIRCLE C TRAINING CENTER

Name of Business - Circle C Training Center
Address - 3943 S.E. Croco Rd. - Topeka, Kansas
Phone - 266-7065
Grade Levels - Any
Group Size - Any
Time for Tour - Negotiable
Days & Hours - Week Days
Cost - None for tours
Comments - They do rent horses for $8.00 an hour.

HILL'S PET PRODUCTS

Name of Business - Hill's Pet Products
Address - 401 Harrison - Topeka, Kansas
Phone - 354-8523
Grade Levels - Must be able to stay in group.
Group Size - 15-20
Time for Tour - 1 Hour
Days & Hours - Weekdays - 10:00a.m. - Noon
Cost - None
Comments - None
HALLMARK CARDS INC.

Name of Business - Hallmark Cards, Inc.
Address - 240 Madison - Topeka, Kansas
Phone - 233-3241
Grade Levels - Any
Group Size - 50
Time for Tour - 45 min.
Days & Hours - Weekdays from 9:00 a.m. - 3:30 p.m.
Cost - None
Comments - None

GOODYEAR

Name of Business - Goodyear Tire & Rubber Co.
Address - Hwy 24 - Topeka, Kansas Box 1069
Phone - 295-7149
Grade Levels - 12 Years Old & Up
Group Size - 20 in group and will take two groups
Time for Tour - 1½ Hours
Days & Hours - Mon. - Thur. from 8:00-2:00 p.m.
Cost - None
Comments - All visitors must be ambulatory.
JOSTEN'S AMERICAN YEARBOOK

Name of Business - Josten's American Yearbook Co.
Address - 4000 S. Adams - Topeka, Kansas
Phone - 266-3300
Grade Levels - 14 years or older
Group Size - 12 or smaller
Time for Tour - 1 Hour
Days & Hours - 9:00 a.m. - 3:00 p.m.
Cost - None
Comments - Tours will be given from September to March 15th.

KANSAS STATE PRINTER

Name of Business - Division of Printing (Kansas)
Address - 201 W. 10th St. - Topeka, Kansas
Phone - 296-2012
Grade Levels - Any
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:00 - 3:30 p.m.
Cost - None
Comments - None
FRITO-LAY

Name of Business - Frito-Lay
Address - 4236 Kirklawn St. - Topeka, Kansas
Phone - 267-2600
Grade Levels - 1st Grade & Up
Group Size - 25
Time for Tour - 45 min.
Days & Hours - Weekdays from 8:00 a.m. - 2:00 p.m.
Cost - None
Comments - Scheduling of tours has been cancelled until their plant expansion is completed. It should be done by late 1983.

E.I. DuPONT DeNEMOURS & CO.

Name of Business - E.I. DuPont DeNemours & Co. Inc.
Address - Tecumseh, Kansas, P.O. Box 481 - Topeka, Kansas
Phone - 379-0571
Grade Levels - 13 years or older
Group Size - 30
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 7:30 a.m. - 4:00 p.m.
Cost - None
Comments - This company manufactures cellophane.
HALL LITHOGRAPHING CO.

Name of Business - Hall Lithographing Co., Inc.
Address - 1947 North Topeka Ave. - Topeka, Kan.
Phone - 354-8545
Grade Levels - 3rd Grade & Up
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9-12 a.m.
Cost - None
Comments - None

HUTTON MONUMENTS

Name of Business - Hutton Monuments
Address - 201 Topeka Ave. - Topeka, Kansas
Phone - 354-7005
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:00 a.m. - 5:00 p.m.
Cost - None
Comments - They will show the process of lettering, engraving, carving, and designing granite materials from all over the U.S. and foreign countries.
McENTIRE BROTHERS, INC.

Name of Business - McEntire Brothers, Inc.
Address - 4th & Jefferson St. - Topeka, Kansas
Phone - 234-5648
Grade Levels - All
Group Size - 10
Time for Tour - 20 min.
Days & Hours - Mon. - Fri. from 10:15 - 12:00 a.m.
Cost - None
Comments - They work with mattresses, box springs, bedding and upholstered furniture.

MARTIN TRACTOR CO.

Name of Business - Martin Tractor Co., Inc.
Address - 1737 S.W. 42nd & Burlingame Road - Topeka, Kansas
Phone - 266-5770
Grade Levels - All
Group Size - 25
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 4:00 p.m.
Cost - None
Comments - Sales and service of heavy construction machinery.
SOMMER SEED CO. & HEIFNER NURSERY & GARDEN CENTER

Name of Business - Sommer Seed Co., Inc., & Heifner Nursery & Garden Center, Inc.
Address - 4700 S. Topeka Ave. - Topeka, Kansas
Phone - 862-1359
Grade Levels - All
Group Size - 40
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:00 a.m. - 5:00 p.m.
Cost - None
Comments - Seed processing including all legumes with grasses, such as brome and fescue. Also they have a Greenhouse operation.

WILDLIFE TAXIDERMY

Name of Business - Wildlife Taxidermy (Edward Wilson)
Address - 3735 Munson St. - Topeka, Kansas
Phone - 273-1378
Grade Levels - Any Elementary Children
Group Size - Seldom more than 10
Time for Tour - 30 min.
Days & Hours - Flexible
Cost - None
Comments - This shop is in the basement of his home, therefore, there is limited space.
TOPEKA POLICE DEPT.

Name of Business - Topeka Police Dept.
Address - 204 W 5th St. - Topeka, Kansas
Phone - 354-9551
Grade Levels - 2nd through 8th Grade
Group Size - 20-25
Time for Tour - 1 Hour
Days & Hours - Mon.-Fri. from 8:00-4:00 p.m.
Cost - None
Comments - If you decide to form a tour, please have the students meet at 500 Van Buren.

TOPEKA POSTAL SERVICE

Name of Business - Topeka U.S. Postal Service
Address - 424 Kansas Ave. - Topeka, Kansas
Phone - 295-2922
Grade Levels - 4th Grade & Up
Group Size - 10-20
Time for Tour - 30 min.
Days & Hours - Mon.-Fri. from 1:00-3:00 p.m.
Cost - None
Comments - None
KANSAS HIGHWAY PATROL

Name of Business - Kansas Highway Patrol
Address - 220 Gave Blvd. - Topeka, Kansas
Phone - 296-3102
Grade Levels - All
Group Size - 10
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 9:00 a.m. - 3:00 p.m.
Cost - None
Comments - None

SOUTHWESTERN BELL

Name of Business - Southwestern Bell - Centralized Service
Address - 812 Jackson St. - Topeka, Kansas
Phone - 296-8768
Grade Levels - 1st Grade & Up
Group Size - 12 to a group - more than 1 group can be accommodated.
Time for Tour - 30 min.
Days & Hours - Mon. - Fri. from 8:00 a.m. - 5:00 p.m.
Cost - None
Comments - None
CAPPER FOUNDATION

Name of Business - The Capper Foundation for Crippled Children
Address - 3500 W. 10th St. - Topeka, Kansas
Phone - 272-4060
Grade Levels - All
Group Size - 25
Time for Tour - 1 Hour
Days and Hours - Mon. - Fri. from 8:30 a.m. - Noon and 1:00 - 3:30 p.m.
Cost - None
Comments - This is a non-profit organization for preschool through senior high school children.

CITY HALL & MUNICIPAL AUDITORIUM

Name of Business - City Hall & Municipal Auditorium
Address - Between 7th & 8th Streets on Quincy Topeka, Kansas
Phone - 295-3955
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:00 a.m. - 5:00 p.m.
Cost - None
Comments - None
STORMONT-VAIL REGIONAL MEDICAL CENTER

Name of Business - Stormont-Vail Regional Medical Center
Address - 1500 SW 10th St. - Topeka, Kansas
Phone - 354-6120
Grade Levels - Preschool on up
Group Size - 25
Time for Tour - 1 Hour
Days & Hours - Tuesday mornings, Wed. & Thur. Afternoons
Cost - None
Comments - They need advance notice of 3-5 weeks for scheduling purposes. They only schedule two tours per week.

ST. FRANCIS HOSPITAL AND MEDICAL CENTER

Name of Business - St. Francis Hospital and Medical Center
Address - 1200 W. 7th St. - Topeka, Kansas
Phone - 295-8927
Grade Levels - All
Group Size - 50
Time for Tour - 1 Hour
Days & Hours - Thursday from 1:00 - 3:30 p.m.
Cost - None
Comments - None
CAPITAL CITY BANK

Name of Business - Capital City Bank
Address - 3710 S Topeka Ave. - Topeka, Kansas
Phone - 266-4575
Grade Levels - All
Group Size - Up to 15
Time for Tour - 1 Hour
Days & Hours - Thursday from 3:00-9:00 p.m.
Cost - None
Comments - None

FIRST NATIONAL BANK

Name of Business - First National Bank
Address - #1 Townsite Plaza - Topeka, Kansas
Phone - 295-3400 Ext. 223
Grade Levels - 5th Grade & Up
Group Size - 30
Time for Tour - 1 Hour
Days & Hours - Any
Cost - None
Comments - None
KANSAS BUREAU OF INVESTIGATION

Name of Business - Kansas Bureau of Investigations
Address - 3420 Van Buren - Topeka, Kansas
Phone - 267-5000
Grade Levels - Preferably High School, however will take other grades.
Group Size - 15-20
Time for Tour - 45 min.
Days & Hours - Tuesday, Thursday, or Friday 10:00 a.m. - 4:00 p.m.
Cost - None
Comments - None

B.C. CHRISTOPHER CO.

Name of Business - B.C. Christopher Securities Co. (Stock Exchange)
Address - 534 Kansas Ave. - Topeka, Kansas
Phone - 235-9281
Grade Levels - Prefer Jr. High or High School
Group Size - 10
Time for Tour - 30 min.
Days & Hours - Weekdays 10:30 - 2:00
Cost - None
Comments - None
FEDERAL BUILDING, U.S. COURTHOUSE

Name of Business - Federal Building, U.S. Courthouse
Address - 444 S.E. Quincy St. Topeka, Kansas
Phone - 295-2500
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 8:00 a.m. - 5:00 p.m.
Cost - None
Comments - None

CITY WATER DEPARTMENT

Name of Business - City Water Department
Address - North of State Hospital on Kansas River Road
Phone - 235-1383
Grade Levels - All
Group Size - Any
Time for Tour - 1 Hour
Days & Hours - Mon. - Fri. from 9:00 a.m. - 3:00 p.m.
Cost - None
Comments - None
TOPEKA ZOOLOGICAL PARK

Name of Business - Gage Park Zoo
Address - 635 Gage Blvd. - Topeka, Kansas
Phone - 272-5821
Grade Levels - All
Group Size - 10 or more
Time for Tour - 1½ Hours
Days & Hours - Mon. - Fri. from 9:00 a.m. - 4:00 p.m.
Cost - 45¢
Comments - Students under 16 from Topeka & Shawnee City admitted free, classes outside the county will receive group rates as follows:
   Under 5 - Free
   5-15 - $1.45
   Adults - $1.75

GAGE PARK GREENHOUSE & CONSERVATORY

Name of Business - Gage Park Greenhouse & Conservatory
Address - 4320 W. 10th St. - Topeka, Kansas
Phone - 272-6150
Grade Levels - All
Group Size - 60
Time for Tour - 45 min.
Days & Hours - Mon. - Fri. from 8:00 a.m. - 4:30 p.m.
Cost - Free
Comments - April is the time the greenhouse is full of 50,000 bedding plants, but the tours are mainly on the cacti, succulents & tropicaals.
McDONALDS RESTAURANT

Name of Business - McDonalds Restaurants

Address & Phone - 1100 Kansas Ave. - Topeka, Kansas 232-4434

2001 N.W. Topeka Ave. - Topeka, Kansas 232-9081

3117 Topeka Ave. - Topeka, Kansas 266-4770

5525 S.W. 21st St. - Topeka, Kansas 273-1741

1201 Gave Blvd. - Topeka, Kansas 273-0111

Grade Levels - Any

Group Size - Any

Time for Tour - 1/2 Hour to 1 Hour

Days & Hours - Mon. - Fri. Before 11 a.m. and After 1 p.m.

Cost - None

Comments - They usually give courtesy cup of soft drinks and premiums.
TOPEKA CONVENTION AND VISITORS' BUREAU
725 Kansas Avenue • 913/234-2644

STATE CAPITAL BUILDING
16th and Jackson Streets
Features murals by John Steuart Curry and David Overmyer. The Governor's Office and both houses of the Kansas Legislature are housed in the Capitol. Statues of Abraham Lincoln and the Former Woman, by Robert Shaw Gate, are located on the building's grounds. Tours are arranged by calling 296-3960 between 8:00 a.m. and 4:00 p.m. weekdays and 9:00 a.m. to 3:00 p.m. Saturday and Sunday.

STATE OFFICE BUILDING
10th and Harrison Streets
The State Office Building observation tower affords a spectacular view of the entire city. The tower is open to the public Monday through Friday, 8:00 a.m. to 5:00 p.m.

CITY HALL AND MUNICIPAL AUDITORIUM
8th and Quincy Streets
Home of Municipal government. The Municipal Auditorium hosts many special events and entertainers throughout the year. Open Monday through Friday, 8:00 a.m. to 5:00 p.m. Call 235-5721 to arrange for tours or events.

KANSAS STATE HISTORICAL SOCIETY & MUSEUM
10th and Jackson Streets
Location of the official state archives, which contain the second largest collection of newspapers in the county and census records. The Society houses an excellent research library which contains a large collection of Kansas and genealogical material. The museum has a large photograph collection, an archeology department, and a historic preservation department. The Museum features period rooms depicting Robert Shaw Gates' main gallery, Indian gallery, agricultural and military halls, historical collections and archeological displays. The museum is open weekdays. Call 296-3251 for daily hours. Group tours must be arranged.

FEDERAL BUILDING, U.S. COURTHOUSE
444 S.E. Quincy Street
This modern structure houses the U.S. Courts, Congressional offices and federal agencies, all surrounding an atrium in the center of the building. The building is open to the public, with tours available. Call 296-3200 between 8:00 a.m. and 5:00 p.m., Monday through Friday for more information.

KANSAS JUDICIAL CENTER
301 W. 10th Street
The Judicial Center houses the Kansas Supreme Court, the Court of Appeals, the Attorney General's office, and the Kansas Supreme Court Law Library. The library is the seventh largest in the country, and is open for public use. Also featured are exhibit cases depicting law in Kansas. Within the atrium is a sculpture of the new concept of justice. Tours of the building made by appointment. Call 296-3360 (for answer, 296-3259) between 8:00 a.m. and 5:00 p.m., Monday through Friday for tour information.

TOPEKA CIVIC THEATRE
WAREHOUSE-ON-THE-LANDING
534 1/2 S. Kansas Avenue
This charming dinner theatre provides a complete evening's entertainment while dining in an unique atmosphere. Advance reservations for dinner and show are advisable. Show and dinner prices vary according to menu and show. Call 297-5921 for show times, reservations and ticket information. Rated #1 Community Theatre in United States, 1978.

SHOWCASE DINNER THEATRE
1902 SW 16th Street
Combining enjoyable entertainment with gracious dining, the dinner theatre operates a new live-on-stage show monthly. Show nights are Wednesday through Sunday, Friday and Saturday rates vary. Tickets may be purchased separately for dinner or show and the show. Call 297-1139 for show times, reservations and ticket information.

LAKE SHAWNEE
Between E. 25th and E. 45th Streets on Crooco Road
The 400-acre public lake is an ideal spot for sailing, fishing, picnicking and boating. A swimming pool is available for public use. On the park lake is a beautiful golf course which is open to the public and paddle boats are available for rental on the lake. There is a boat house for storage at the park. The lake is open all day for pleasure or simply for beautiful scenery. No tours available. Call 297-3900 for more information.

PURVIS PLACE
Between 1st and 4th Streets on Woodlawn and Greenwood Streets
In 1890, seventy acres were purchased by Charles W. Purvis, who began selling land plots 16 years later. By 1897, the community was incorporated as a separate political entity. With the steady growth of the city, Purvis Place, many of the homes have been restored by their residents, giving visitors to this neighborhood a view of the culture of Topeka's forebears. Self-conducted driving tours only.

CEDAR CREST GOVERNOR'S MANSION
Fairlawn and Cedar Crest Roads
The 2-story, 26-room mansion was built in 1828 by Frank P. MacLennan, founder and former publisher of the Topeka State Journal, for his private residence, and was deeded to the state by Kansas in 1855. It is now the residence of Kansas' first family. Tours may be arranged in advance by call 296-3960.

WASHBURN UNIVERSITY
17th and Washburn Avenue
One of only two municipal colleges in America, W.U. boasts a fine liberal arts and sciences and the world's famous School of Law. Multi-faceted Art Center houses the Dance, Art, Music and Department, and displays of American art may be viewed by the public. Tours of the Art Center may be arranged. White Concert Hall has been seating for 1900 and hosts a variety of musical and special events, most of which are open to the public. The 400-seat University Theatre in the Carney Fine Arts Center accommodates a wide variety of performances which are also open to the public. The Stoffer Science Building houses a planetarium and large telescope. Planetarium shows can be arranged by calling the Astronomy Department. Guided tours of the campus can be arranged for prospective students. For more information call 293-6000.

TOPEKA ZOOLOGICAL PARK & RAIN FOREST
4531 S.W. 21st Street
This 100-acre park is open 272-6171 daily from 8:00 a.m. to 5:00 p.m. Admission is charged. Group rates are available upon written request. Call 272-3821 for information.

WARD-MEADE HOME AND BOTanical GARDENS
124 N. Fillmore Street
Overlooking the Kansas River Valley, the historic home of the Ward-Mead family dates back to 1854. The Ward family lived in log cabins until 1870, when construction of the present home was begun. A reproduction of the original cabin stands to the southeast of the house and is open for tours. Sitting on the grounds is the largest prairie dog mound in the world. Surrounding the home are gardens of small flowers, strawberries and trees. Many varieties, rare to this area, are of special interest to gardeners and horticulturists. Closed Monday. Tours of the restored home are given. Call 235-9600 for more information.

THE CAPPER FOUNDATION
3500 W. 10th Street
The Foundation's goal is to return citizens to the community as happy, useful and well-adjusted children and adults. The staff, a team effort for complete rehabilitation, provides occupational therapy, physical therapy, speech pathology, social services, and psychological and nursing services. Tours of the facility are available daily, Monday through Friday. Reservations for tours must be made in advance. Call 272-4000 for more information.

THE MENNINGER FOUNDATION—WEST CAMPUS
5000 W. 6th Street
The Menninger Foundation, an internationally recognized psychiatric center, is a non-profit organization dedicated to treatment and prevention of mental illness, research, and education of mental health professionals. The Tower Building, modeled after Independence Hall in Philadelphia, remains the focal point of a 235 million building complex under construction on the West Campus. Upon completion, the complex will provide one location for most of the staff and services. The Menninger Museum in the Tower Building contains displays on history of psychiatric treatment and a Menninger Foundation slide show. During construction, select exhibits may be available. Call 234-5986, ext. 1-3001, for further display and slide show information. Museum will reopen in the summer, 1982.

GAGE PARK & REINISCH ROSE GARDEN
535 Gage Boulevard
The 100-acre park features an Olympic-size pool, picnic facilities, a miniature train for trips around the park, softball diamonds, the Reinisch Rose Garden, one of the largest and best maintained in the United States, the Dorcas Rock Garden and the Topeka Zoological Park. Also on the park grounds is the home of Charles M. Sheldon, world famous author of "In His Steps," and an original frontier log cabin, which was moved to the park in 1933 from its original location 50 miles west of Topeka, Kansas. The park is open daily from 8:00 a.m. to 11:00 p.m. Call 272-6171 for the miniature train schedule. No tours available. The Playhouse in the Park, also located in the park, hosts a wide variety of musicals and plays, in both the Playhouse and Amphitheater facilities. For performance and ticket information call 272-6171.

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<td>Mulvene Art Gallery</td>
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<td>78.</td>
<td>Planetarium</td>
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<td>79.</td>
<td>Porterfields Flowers</td>
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<td>80.</td>
<td>State Capitol Building</td>
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<td>81.</td>
<td>Kansas Museum of History</td>
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<td>82.</td>
<td>Stormont-Vail Regional Hospital</td>
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<td>83.</td>
<td>The Capper Foundation</td>
</tr>
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<td>84.</td>
<td>City Hall &amp; Municipal Auditorium</td>
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<td>85.</td>
<td>Federal Building, U.S. Courthouse</td>
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<tr>
<td>86.</td>
<td>Lake Shawnee</td>
</tr>
<tr>
<td>87.</td>
<td>WREN Broadcasting Co.</td>
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<td>88.</td>
<td>City Water Department</td>
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<td>89.</td>
<td>E.I. DuPont DeNemours &amp; Co.</td>
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<tr>
<td>90.</td>
<td>Hall Lithographing Co.</td>
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<td>91.</td>
<td>Allis Chalmers</td>
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<td>92.</td>
<td>Hutton Monuments</td>
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<td>93.</td>
<td>McEntire Brothers Inc.</td>
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<td>94.</td>
<td>Martin Tractor Co.</td>
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<td>95.</td>
<td>Sommer Seed Co.</td>
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PLACES TO GO ON ELEMENTARY FIELD TRIPS

by

PAULA SUE HALL

B. S., Kansas State University, 1971

AN ABSTRACT OF A MASTER'S REPORT

submitted in partial fulfillment of the

requirements for the degree

MASTER OF SCIENCE

Department of Education

KANSAS STATE UNIVERSITY
Manhattan, Kansas

1983
ABSTRACT

I chose for my Master's Report to make a booklet of places to take elementary school children on field trips. I sent out 201 questionnaires to various businesses asking if they would except elementary school children in their place of business. These questionnaires went to various places in the following cities:
1. Atchison
2. Kansas City, Kansas & Missouri
3. Leavenworth
5. Topska

I chose places that were no longer than an hour and a half drive from our school district.

Out of these 201 questionnaires I received 107 yes replies, 17 no replies and 77 businesses didn't send their questionnaires back to me.

When I received all the questionnaires back that I felt I was going to receive I began sorting then out according to which city they came from. Next I selected six different categories to place each of these places of business. I did this according to the type of services they perform. The following are my six categories:
1. Communication Services
2. Cultural Services
3. Industrial Services
4. Public Services
5. Recreational Services
6. Maps

I decided to list all the places I sent questionnaires to in the back of the booklet to let others know who would or would not allow children to tour their businesses. This may save others time in the future when they are arranging their field trips.

I had several copies made of my booklet. During our inservice school meeting in August, I will be speaking with our elementary teachers about elementary field trips. At that time I will distribute copies of my booklet to each of the elementary attendance centers in our district. I also have copies to give to the surrounding districts.