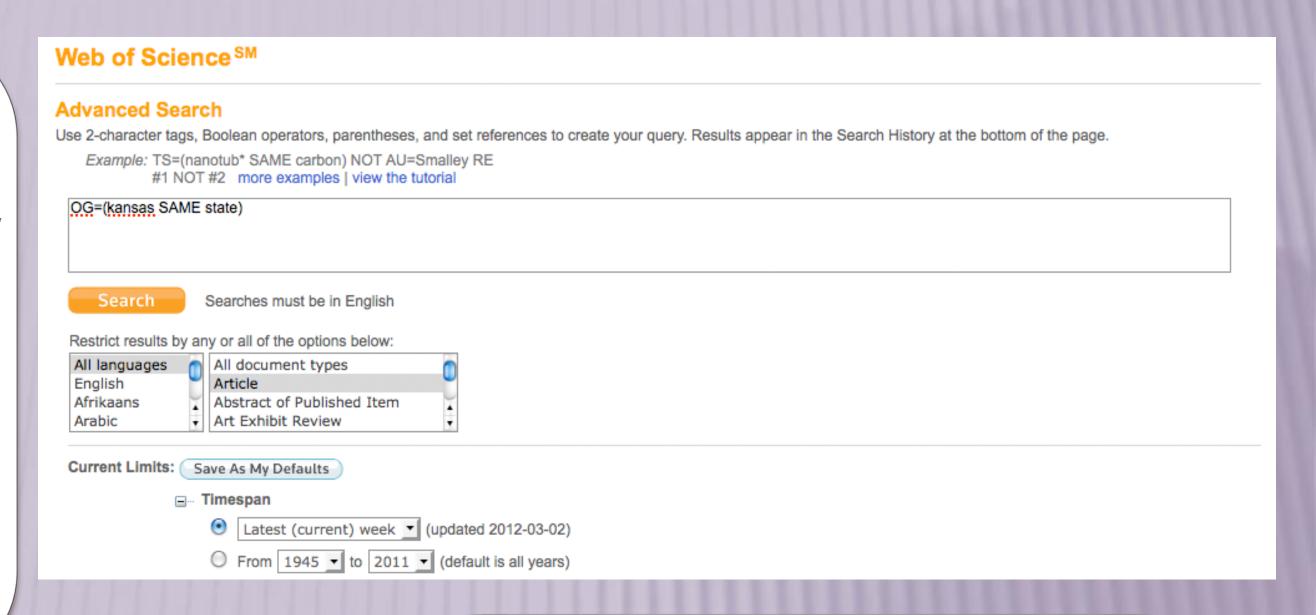
IR Workflow Management System

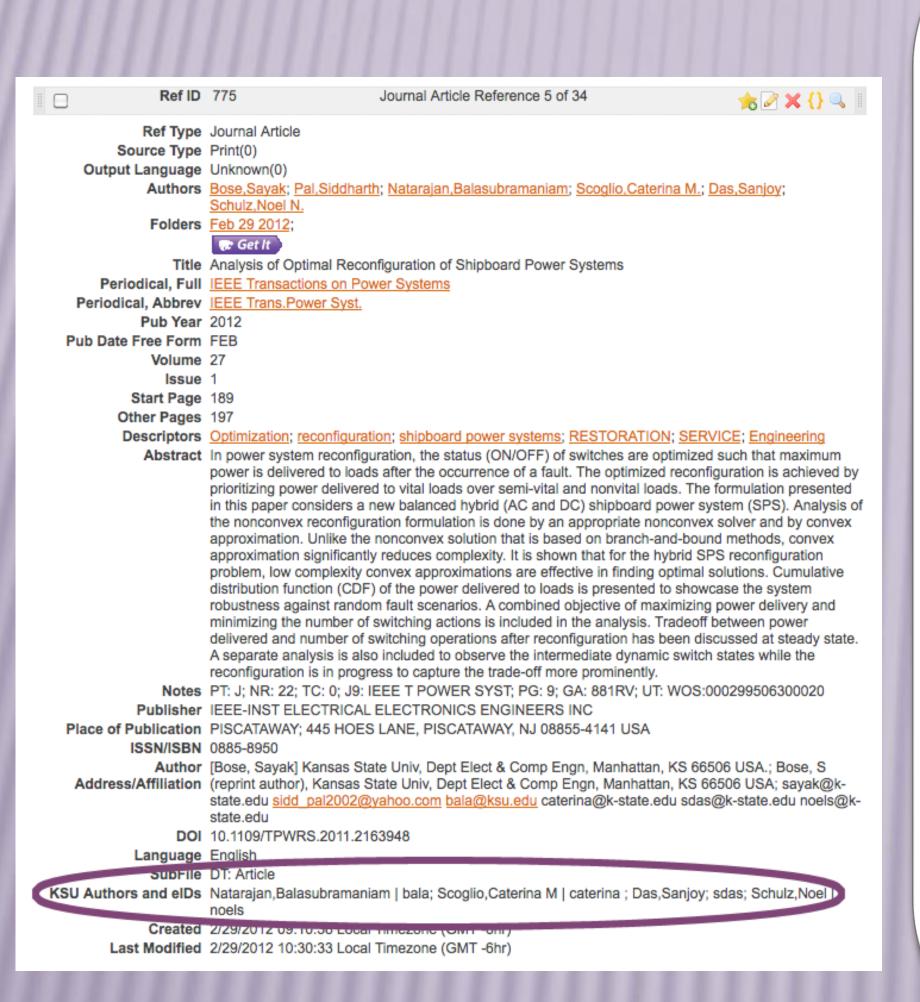
Using Web of Science and RefWorks

Jenny Oleen



A major component of OA outreach at K-State Libraries is using weekly search alerts to identify recent articles authored by KSU faculty. We then export the results into citation management software.





Exporting into citation management software allows us to:

- Maintain bibliographic data for the articles
- Use user defined fields for additional notes, such as eID of the authors
- Group articles in folders according to their progress in the workflow
- Attach manuscripts to the citation record as they are sent in by authors
- Generate a pre-formatted citation list for the promotional emails.

Using this software gives the flexibility of having multiple people on the project, while always knowing where an article is in the workflow.

This approach has enabled us to increase the number of items deposited, cut down on processing time, and interest a greater number of faculty in depositing their work.

Although we have used Web of Science and RefWorks, most institutions have access to other interdisciplinary databases and citation managers that can serve this purpose.